

# University of Alaska Fairbanks

## Departmental Deposit Form

<b>Department:</b> _____	<b>PO Box</b> _____	<b>Phone Ex</b> _____	<b>Date:</b> _____		
<b>Cash Count Detail</b>	<b>Description</b> (Up to 30 Characters per Item)	<b>Detail Code</b>	<b>OR</b>	<b>Account Number</b>	<b>Amount</b>
				<b>Fund      Org      Acct      Activity</b>	
Currency \$ 100.00 _____					
\$ 50.00 _____					
\$ 20.00 _____					
\$ 10.00 _____					
\$ 5.00 _____					
\$ 1.00 _____					
Coins \$ 0.50 _____					
\$ 0.25 _____					
\$ 0.10 _____					
\$ 0.05 _____					
\$ 0.01 _____					
<b>Total Cash:</b> _____					
<b>Total Checks, MoneyOrders, &amp; Trælers Checks:</b> _____					
<b>Credit Cards:</b>					
<b>Visa/MasterCard</b> _____					
<b>Manual Credit Cards</b> _____					
	<b>Amount Over / (Short )</b>				
<b>Total Cash Items:</b> _____	← Totals Must Be The Same Amount →			<b>Total Deposit:</b> _____	
<b>Deposit Prepared By</b> _____			<b>Deposit Verified By</b> _____		

Total To Bank