

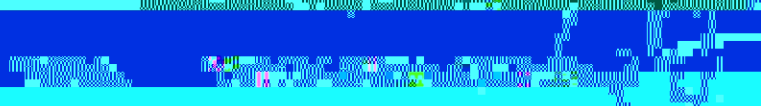
CHANGING COURSE

11/11/11

January 23, 2011

TCO

My dear Professor [Name], I hope you are well. I am writing to you regarding the [Topic].



I am pleased to announce that the [Topic] has been approved. This is a significant step forward.

Recommendation on a move of the Cross-Cultural Studies program at the University of Alaska, Fairbanks

The following is a summary of the findings of the [Committee Name] regarding the proposed move of the Cross-Cultural Studies program.

The committee has concluded that the move is in the best interests of the university and its students.

Sincerely,

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