

Employee ID	Work Phone

PAY ID Begin Year (calendar) BW		Begin Pay	Begin Pay No End Year (calendar) End Pay No Pos			osting Date	
Selection Criteri Position Fund	Suffix (default	Effective Date (default) Acct	ate EC	COA B			
Tunu	Orgin	Acct	Flog				
Earnings Labo	r Distributions						
Run No. Char Old New	nge Hours	% Amou	int Fund	Orgn	Acct	Prog	
Old New							
Old New							
Old New							
Old New							
Old New							
Reason for Cha	-	ue and correct.		er of labor and ber	nefits to the	accounts designated.	
Completed by / Phone Number		Date	Grants & Contra	Grants & Contracts Approval (if applicable)			
Employee or Principal Investigator (required)		ired) Date	Supervisor or Pr	Supervisor or Principal Investigator (required)			
For Office Use (Only						
Approved by		Date	Entered by	Entered by			