

The UAF Faculty Senate tabled the following at Meeting #207 on May 4, 2015:

**MOTION:**

The UAF Faculty Senate moves to amend the Faculty Senate Bylaws of the University of Alaska Fairbanks, Section 3, Article V: Committees, as shown below.

EFFECTIVE: AY 2015-16

RATIONALE: Several of the committees of the Faculty Senate have proposed amendments to their bylaws as part of the larger bylaws project undertaken during 2013-14 and 2014-15. These amendments, along with amendments to the general committee bylaws, have been consolidated into one motion.

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**BOLD CAPS** = Addition

**[ [ ] ]** = Deletion

Sect. 3 (ART V: Committees)

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- A. An Administrative Committee **[ [will be] ]** **IS** composed of the chairpersons of all standing Senate committees and of permanent Senate Committees. The Provost of UAF **[ [shall be] ]** **IS** an ex-officio, non-voting member. Specific duties of the Administrative Committee in its obligation to fully prepare the agenda and materials for efficient operation of the Senate are:
1. Receive reports from the president of the Senate, the Provost, and, as deemed timely, other individuals, on issues of current and future importance to the Senate;
  2. Accept and review the motions of standing and permanent committees, and from members of the Administrative Committee;
  3. Make certain that the motions are ready for Senate action to the maximum degree possible, and if not, refer them back for further work and/or direct them to other relevant committees that may not have considered the motions;
  4. Move the motions to the Senate's agenda;
  5. Review and approve other items of the Senate's agenda, as deemed necessary;

6. Review reports of all committee work in progress; and
7. Discuss other issues, which may or should lead to later committee and senate actions.

In addition,

8. Within the scope of authority granted by the Senate at the last meeting of the spring semester, the Administrative Committee ~~[[will]]~~ represent~~S~~ the Senate from the close of the last Senate meeting in the spring until the opening of the first Senate meeting of the fall semester; and
  9. At the first meeting in the fall semester **THE ADMINISTRATIVE COMMITTEE** make~~S~~ a report of all actions carried out in the name of the Senate since the last meeting in the spring semester.
  10. The Administrative Committee ~~[[shall]]~~ oversee~~S~~ the process of evaluation of academic administrators.
- B. Membership on standing and permanent committees ~~[[will be]]~~ **IS** for two years except as noted below with the possibility of re-appointment. The initial appointment or re-appointment is recommended by the President and President-Elect or as specified in the definition of a Permanent Committee, approved by the Administrative Committee, and confirmed by the full Senate. Senators are limited to serving on a maximum of one standing committee at any one time. To provide continuity, terms will be staggered and an initial appointment may be made for one or two years as determined by the Administrative Committee based on need.
- C. **ALL SENATE COMMITTEE MEMBERS ARE FULL-TIME FACULTY, UNLESS OTHERWISE SPECIFIED.** Standing committees will be constituted entirely of Senate members. Permanent committees can be constituted without Senate members.
- D. **ON STANDING COMMITTEES ALL VOTING MEMBERS MUST BE SENATORS OR ALTERNATES. STANDING COMMITTEES CAN HAVE NON-VOTING EX-OFFICIO MEMBERS.**
- ~~[[D]]~~E. All permanent and standing committee chairs will be elected from and by the members of their respective committee and must be full-time faculty at UAF. **COMMITTEE CHAIRS ARE VOTING MEMBERS OF THEIR COMMITTEES AND OF THE ADMINISTRATIVE COMMITTEE.**
- ~~[[E]]~~F. **A QUORUM CONSISTS OF AT LEAST 50% OF THE VOTING MEMBERS OF A COMMITTEE.**

**G. ANY POTENTIAL CONFLICTS OF INTEREST WILL BE EXPLORED WITHIN THE COMMITTEES. IN CASE OF A CONFLICT OF INTEREST, AFFECTED COMMITTEE MEMBERS WILL ABSTAIN FROM VOTING.**

**H. APPOINTMENT AND RESPONSIBILITIES OF COMMITTEE CHAIRS:**

**ALL MATTERS ARE DECIDED BY A MAJORITY VOTE OF ALL VOTING COMMITTEE MEMBERS. VOTING BY ELECTRONIC CORRESPONDENCE IS ALLOWED. VOTING BY PROXY IS NOT ALLOWED.**

3. The Unit Criteria Committee [[will]] reviewS proposed unit criteria for evaluation of faculty submitted by the various peer-review units of UAF, and works with the heads of those units (or their designees) to ensure that their criteria are consistent with those defined in the UAF Faculty Appointment and Evaluation Policies and Regulations "Blue Book". **SPECIAL UNIT CRITERIA MAY ADD TO THE STANDARD TEMPLATE THAT IS DRAWN FROM THE BLUE BOOK BUT MAY NOT ALTER ITS LANGUAGE OR FORMATTING. THE CRITERIA TO BE REVIEWED MAY INCLUDE THOSE SUBMITTED EVERY FIVE (5) YEARS PURSUANT TO BLUE BOOK REGULATIONS. THEY MAY ALSO INCLUDE THOSE PROPOSED BY UNITS FOR REVISION AT OTHER TIMES.** The committee [[will]] also reviewS proposed changes to the "Blue Book."

To ensure that perspectives from across UAF are represented, membership [[will]] consistS of at least five senators, one each from the following five schools / colleges: CLA, CRCD, CNSM, SFOS, and CEM; and at least one from CES, [[SNRAS]] SNRE, SOE, SOM or LIB; and at least one senator who has an appointment with a research institute.

Final composition of the Unit Criteria Committee [[will be]] **IS** approved by the Faculty Senate Administrative Committee.

**THERE WILL BE NO ELECTRONIC VOTING.**

#### PERMANENT

1. The Graduate Academic & Advisory Committee has responsibility for oversight, review and approval of all professional degree courses and programs [[including 500-level courses]]. The committee advises the Dean of the Graduate School and the Provost on administrative matters pertinent to the operation and growth of graduate studies at UAF, including financial [[and tax-related]] issues and dealings with other universities.

The Graduate Academic & Advisory Committee includes ten faculty members **AND UP TO TWO GRADUATE STUDENTS**



**OF UAF'S LIST OF DEANS. OTHER NON-VOTING EX-OFFICIO MEMBERS  
MAY BE INVITED BY THE COMMITTEE.**

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5. The Core Review Committee reviews and approves courses submitted by the appropriate school/college curriculum councils for their inclusion in the core curriculum at UAF. The Core Review Committee coordinates and recommends changes to the core curriculum, develops the process for assessment of the core curriculum, regularly reports on assessment of the core curriculum, monitors transfer guidelines for core courses, acts on petitions for core credit, and evaluates guidelines in light of the total core experience. This committee will also review courses for oral, written, and natural science core classification. If the committee determines that a course fails twice in a row to meet "O"

and university groups which deal with women's and gender issues; and any other issues which would help women to achieve equity at UAF.

Membership will consist of **TEN** [[nine]] **MEMBERS, AT LEAST ONE** [[two]] of whom will be a senator, **EIGHT**