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**A G E N D A**

UAF FACULTY SENATE MEETING #161

Monday, October 12, 2009

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

1:00	I	Call to Order – Jonathan Dehn	5 Min.
		A. Roll Call	
		B. Approval of Minutes to Meeting #160	
		C. Adoption of Agenda	
1:05	II	Status of Chancellor's Office Actions	5 Min.
		A. Motions Approved:	
		1. Motion to Reaffirm the Department of Mathematics and Statistics Unit Criteria (as rearranged)	
		B. Motions Pending: none	
1:10	III	Public Comments/Questions	10 Min.
1:20	IV	A. President's Comments – Jonathan Dehn	5 Min.
		B. President-Elect's Report – Cathy Cahill	5 Min.
1:30	V	A. Remarks by Chancellor Brian Rogers	5 Min.
		B. Remarks by Provost Susan Henrichs	5 Min.
1:40	VI	Governance Reports	5 Min.
		A. Staff Council – Martin Klein	
		B. ASUAF – Adrian Triebel	
		C. UAFT/UNAC	
		(Attachment 161/1: ORP Update received from Abel Bult-Ito)	
1:45	VII	Guest Speaker	15 Min.

- B. Motion to Adopt Accreditation Core Themes, submitted by the Administrative Committee (Attachment 161/3)
  - C. Ratification of the Unit Criteria for the Department of Mathematics and Statistics (as rearranged)
- [http://www.uaf.edu/uafgov/faculty/09-10\\_senate\\_meetings/index.html#161](http://www.uaf.edu/uafgov/faculty/09-10_senate_meetings/index.html#161)

2:25	IX	Discussion Items	10 Min.
		A. Ad Hoc Advisory Research Committee (ARC) Membership - Roger Hansen, Chair	
2:35	X	Committee Reports	15 Min.
		A. Curricular Affairs – Falk Huettmann, Ken Abramowicz (Attachment 161/4)	
		B. Faculty Affairs – Jennifer Reynolds (Attachment 161/5)	
		C. Unit Criteria – Brenda Konar (Attachment 161/6)	
		D. Committee on the Status of Women – Jane Weber, Alex Fitts (Attachment 161/7)	
		E. Core Review – Latrice Laughlin	
		F. Curriculum Review – Rainer Newberry	
		G. Faculty Appeals & Oversight – Charlie Sparks	
		H. Faculty Development, Assessment & Improvement – Josef Glowka, Alex Oliveira	
		I. Graduate Academic & Advisory Committee – Rajive Ganguli	
		J. Student Academic Development & Achievement – Cindy Hardy (Attachment 161/8)	
2:50	XI	Members' Comments/Questions	10 Min.
3:00	XII	Adjournment	

ATTACHMENT 161/1  
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- (1) There are no accrued benefits under ORP.
  - (2) The University did not diminish or impair any benefits.
  - (3) The appellants waived any rights under TRS by joining ORP.
  - (4) The University did not violate covenant of good faith and fair dealing.
  - (5) The Union missed the 3-year statute of limitations by 20 years.
  - (6) This is not a class action.
    - a) There is no provision for a class action in the ORP plan document.
    - b) Appeals Committee has no mechanism to administer a class action.
    - c) Others can join appeal, but the union cannot enlist people.
  - (7) The Appeals Committee is an appropriate and neutral forum.
  - (8) The University objects to some of the discovery requests and insists that the Union pay costs. It included a proposed discovery order:
    - A) University would have 30 days to “prepare a discovery plan” including a good faith estimate of the costs,
    - B) Union would have 30 days to pre-pay, and
    - C) University would have 90 days to provide the materials.
- August 12 – we objected to waiting months for discovery and paying costs.
  - August 19 – the University responded to our opposition.
  - Current Status – Waiting for decision from Appeals Committee on discovery

### Lawsuit

- Complaint was served first week of October
- The State and University have 40 days to answer, but will probably seek an extension. AK Rule of Civil Procedure 12(a).
- Defendants: State, University, Mark Hamilton, and Mike Humphrey.
- Plaintiffs (as of Sep 24):
  - (1) United Academics
  - (2) Patrick Cunningham, Social Work, UAA
  - (3) Timothy Hinterberger, WWAMI, UAA
  - (4) John Olofsson, Civil Engineering, UAA
  - (5) Richard Widdicombe, English, UAA
  - (6) Mark Woelbers, Music, UAA
  - (7) John Genetti, Computer Science, UAF
- Allegations
  - (1) Constitutional right to benefits (all Defendants)
  - (2) Breach of Contract (University, Hamilton, and Humphrey)
  - (3) Covenant of Good Faith and Fair Dealing (University/Hamilton)
  - (4) Breach of Fiduciary Duty (all Defendants)
- Remedy
  - (1) University must pay actuarially-determined cost of TRS benefits
  - (2) University must reimburse ORP participants for underpayments
- Current Status – Waiting for defendants to file an Answer.
- For more information or a copy of the complaint, please contact Carl Shepro or Cyndee West at (907) 474-2461.

ATTACHMENT 161/2  
UAF Faculty Senate #161, October 12, 2009

MOTION:

The UAF Faculty Senate Curricular Affairs Committee moves to establish a single website containing sample syllabi for UAF Courses. Departments will be requested and encouraged to provide syllabi to this website and to provide annual updates.

Effective: Immediately

Rationale: Being able to see how a given course has most recently been taught will be of immense value to students, advisors, and transfer evaluators. While the syllabi posted are unlikely to be identical to those actually presented on the first day of class, they are likely to enhance a reader's understanding of the specific content of a course.

MOTION:

The Faculty Senate moves that the following six themes be adopted to meet the requirements in Standard 1.B of the new accreditation standards (Draft 5.0, Sept. 1, 2009) of the Northwest Commission on colleges and Universities:

- Baccalaureate Education and Lifelong Learning
- Research, Scholarship, and Creative Activity with an emphasis on Alaska, the Circumpolar North, and their Diverse peoples
- PhD, Graduate Education, and Advanced Study
- Educating Alaska's Workforce
- Alaska Native and Rural Education and Scholarship
- Community Engagement, Public Service, and Outreach Across Alaska

Rationale:

NWCCU requires in Standard 1.B, Core Themes that “the institution identifies core themes that individually manifest essential elements of its mission and collectively encompass its mission” (1.B.1). The proposed themes describe the major activities of the University and have been developed and articulated through a series of interactions over the past year with faculty, staff, and students. While they do not reflect everything that UAF does, they do convey the breadth and depth of UAF's activities. It is expected that additional activities of the University will be highlighted as objectives are developed for each theme according to Standard 1: “the institution establishes objectives for each of its core themes and identifies meaningful, assessable, and verifiable indicators of achievement that form the basis for evaluating achievement of those objectives”. (1.B.2)

ATTACHMENT 161/4

UAF Faculty Senate #161, October 12, 2009

**Curricular Affairs Committee (CAC)**

**Meeting Minutes: September 21st, 2009, 1:15- 2:30 PM**

Members Present: Falk Huettmann (Meeting Facilitator & Co-Chair; note taker, phone), Ken Abramowicz (Co-Chair), Carrie Baker, Christa Bartlett, Sarah Fowell, Carol Lewis (phone), Debra Moses, and Rainer Newberry.

Ex Officio Members Present: Linda Hapsmith, and Tim Stickel.

Absent: Seta Bogosyan, (Mike Earnest (ex officio) and Beth Leonard.

Visitors: Lillian Misel (UAF Advising Office)

## **6. New Minor**

The new form was discussed, and a small wording change was proposed.

A new form for a minor is required because previously, none existed. Rainer Newberry made a motion to approve the new form. The motion was seconded by Debra Moses and unanimously approved.

## **7. Other business**

Linda Hapsmith brought up new items; they will be put onto the next agenda.

A draft motion to establish a website containing sample syllabi was discussed. It was generally agreed that this was a good idea, but should only include syllabi from past semesters. Rainer Newberry offered to write a new draft motion for future approval by the Committee.

## **8. Adjourn**

A motion to adjourn was made by Rainer Newberry, seconded by Carrie Baker, and unanimously approved.



ATTACHMENT 161/5  
UAF Faculty Senate #161, October 12, 2009

**Faculty Affairs Committee**  
**Meeting on September 23, 2009**

Members present: Jane Allen (by phone), Anne Christie, Mike Davih 1.13saET72 644.16.L Hansen, Kenan Hazirbaba 1.13saET72 6Cecile Lardon (by phone), Morris Palter, Jennifer Reynolds.

Open Promotion and Tenure Committees: The Provost's Office (Sarah Lewis) has agreed to help bring the Faculty Senate's 2007 resolution on this subject to the attention of this year's Promotion and Tenure Committees. They will place it on the agenda of the October meetings between the Provost's Office and the committees, prior to the start of the review process. In light of this step, we are not seeking to distribute the resolution to all UAF faculty as was done last fall.

However, members of FAC also pointed out that the other group that should be clearly aware of this resolution are those faculty who are applying for promotion and tenure. There is a perception or culture in some parts of UAF that any candidate's request for an open meeting indicates a problem with their application or an attempt to forestall discussion by the P/T Committee. This emphatically should not be the case. Candidates have the right to attend as participants in the process, and any discussion about the candidate's file should be on a professional level and defensible, whether or not the candidate is present. Statements by P/T committee members from the candidate's own unit should not contain anything that has not already been communicated to the candidate at earlier stages.

To counter this perception, FAC will request that the subject of open committee meetings be addressed with current candidates, and at pre-tenure workshops held by the Provost's Office and by the Faculty Senate Committee on the Status of Women. Those workshops are held in the spring.

Alaska Cooperative Fish and Wildlife Research Unit (ACFWRU): This unit is composed of five faculty who are federal and state employees and hold faculty appointments at UAF. Their status is defined by a 1999 MOU between UAF and several federal and state agencies, modified slightly in 2003. FAC has been asked to consider whether the "rights and responsibilities" of these faculty include participation in the Faculty Senate.

FAC held an initial discussion on this topic, but committee members wanted more time to consider it, so the topic has been tabled until our next meeting.

Teaching by Non-Regular Faculty: UAF currently has no way to track the use of non-regular faculty for teaching classes. (Non-regular faculty are those who are neither tenure-track nor research faculty.) The data are needed to evaluate how and why non-regular faculty are employed for teaching here, whether or not there is a problem, and to create a baseline for comparison in the future. FAC worked on this topic during the spring semester last year, and created a template (spreadsheet) and guidelines for gathering the data. Trial runs were conducted last spring for CLA-Library Science (LS) and for all SFOS classes (FISH, MSL), and those data can serve as examples. Approximately half of the Committee is new this year, so the committee reviewed these documents and discussed how to proceed.

It is clear that gathering these data for all of UAF will be a labor-intensive task and absolutely cannot be done by FAC members alone. Jennifer will talk to the Provost's Office, the Registrar, and the Admin Committee of the Faculty Senate about obtaining assistance.



Pg 5. Assistant Professor: Are you sure that you want to include the benchmark for IAS?  
This can lead to teaching to a score and is influenced by class numbers, grad versus undergrad,

ATTACHMENT 161/7  
UAF Faculty Senate #161, October 12, 2009

**Friday, Aug. 28, 2009 Meeting Minutes**  
**Student Academic Development and Achievement Committee**

**Attending:** Ron Illingworth, Marji Illingworth, Joe Mason, Joe Hickman (SSSP), Dana Greci, Cindy Hardy, Joe Dupras, Rheba Dupras (guest)

**Selection of chair:** Cindy Hardy was nominated and agreed to serve as chair. Jane Allen has expressed her willingness to stay on as co-chair, but was unable to attend. The co-chair will be officially selected at the next meeting. Amy Keith is willing to record if meeting times change.

**Update on Mandatory Placement:**

*Accuplacer:* Testing is ongoing on campus. Next week it will start on the rural campuses. The rural sites still have ASSET tests to use for students without computer access. Ron reported a problem with placement of rural students into English 111X. Cross MAU prerequisites aren't showing on faculty UAOnline, so that it appears that students are being placed in these classes without the prerequisites.

*Writing sample:* Cindy and Dana G. met with Dana Thomas and members of the English Department to begin work on comparing computer scored writing samples generated through WritePlacer with human scoring. Once the scoring is complete, the scores from two raters will be compared with the WritePlacer scores and developed into a graph. From there, discussion can begin on the best way to evaluate writing samples for those students who do not already have SAT or ACT writing samples. There has been a committee meeting with Dana T on this. Ron expressed that he would like to be on this committee.

We agreed to ask the Developmental Education Department Curriculum committee to bring forward a rubric and scoring cutoffs compared to SAT/ACT scores and to discuss this with the English Department Composition director, then bring this back to the SADA committee to discuss with Advising and Dana T.

*Reading placement:* This is still on the to-do list. Marji will work with the English Department on a prerequisite change for English 111X that reflects reading scores. She will then go to other departments to see if they need a higher reading cutoff.

**Student Learning Commons:**

Dana T sent a memo about lack of funding for this; however, Rheba reported that the library and CLA have a development person, and she is enthusiastic about this project.

Rheba talked with Rich Boone and Beth Horner of the Master Planning Committee and they are aware of the project. She has also had meetings with Perkins and Will (to revise the library's five year plan) and they are aware and interested. Finally, the library dean is meeting with the CLA dean, provost, Dana T, and an ad hoc committee, which will work on a plan, budget, etc. Rheba asked for SADA members for the committee. Cindy, Marji or Joe are available to meet, based on meeting schedule. Rheba will schedule the meeting and contact members.

**New business for the semester:**

*TRIO grant film:* It's Not Going to Change Unless I Change It, a film about SSSP students is done and available for showing. We agreed that we would like to be part "sponsor" of a showing.

*Recognizing student success:* In keeping with our “Achievement” mandate, we want to find ways to recognize student successes before graduation. We discussed a number of ideas, including congratulation letters for Dean’s and Chancellor’s list students and other markers of success in our students’ careers. We discussed what, if any, institutional history there was. Some ideas have been discussed by previous committees, such as the NSSE committee and the previous Chancellor’s “Student Success” committee. We need to find out what happened to these ideas.

*Other ideas:* Jane Allen suggested we look at ways to support student health/well-being through classroom information. We will ask her about this at the next meeting.

Review of student support options on rural campuses.

*Meeting times* for semester

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**September 25, 2009 Meeting Minutes  
Student Academic Development and Achievement Committee**

**Attending:** Dana Greci, Margaret Short, Amy Keith, Linda Hapsmith, Joe Hickman, Cindy Hardy, Joe Dupras, Colleen Angaiak, Sandra Wildfeuer,

**Minutes** from last meeting were approved by e-mail with some typo corrections.

**Confirmation of co-chair:**

Jane Allen cannot serve. Would anybody like to co-chair? We would like one rural and one from main campus. We will ask this question next month. Cindy would prefer a rural math person to co-chair, since she is DEVE faculty.

**Meeting times:** w 3.505 0 Td( f )TJotag tim faculty. mi

Dana Thomas says we cannot change this; it is a statewide Banner issue. We need to bring this to the attention of the committee that is looking into problems with Banner. Overall,